

## UNIVERSITY OF WEST ATTICA

## FACULTY OF ENGINEERING DEPARTMENT OF ELECTRICAL & ELECTRONICS ENGINEERING

## MSc by Research in Electrical and Electronics Engineering

## COUNSELLOR FOR STUDENTS WITH DISABILITIES OR SPECIAL (EDUCATIONAL) NEEDS

UNIWA takes special care to support students who for various reasons (students with disabilities, students with special (educational) needs, students from vulnerable social groups, students from low-income families) face obstacles that prevent them from participating in academic activities required in their study programs and in student life in general. These students are collectively referred to as SD/SN.

According to UNIWA Internal Regulation, article 61, paragraph 2, DEEE assigns the role of SD/SN counsellor to an academic staff member for an academic year term which may be renewed. Departmental SD/SN counsellors, in collaboration with UNIWA administration staff and services, undertake the task of supporting SD/SN in order to alleviate practical obstacles that prevent them from completing their studies and from graduating (https://eee.uniwa.gr/el/spoudes/akadimaiki-ypostiriksi/symvouloi-foititon-me-anapiria-fmea).

The departmental SD/SN counsellor of DEEE holds the same role for SD/SN enrolled in the MSc program. Special care is taken by DEEE and the MSc program administration so as to provide SD/SN with access to all textbooks and to facilitate their class/laboratory participation.

In order to facilitate class attendance and evaluation of students with disabilities or special (educational) needs (SD/SN), the DEEE professor designated as SD/SN Counsellor has to be contacted by the student before the beginning of the semester (https://eee.uniwa.gr/el/spoudes/akadimaiki-ypostiriksi/symvouloi-foititon-me-anapiria-fmea). The student should also contact the teacher of each course module he/she is registered in the current semester and inform him/her on the type of special needs and other requirements.

Before the beginning of examination periods, course module teachers should make all necessary arrangements for the evaluation of SD/SN, according to the provisions of UNIWA Internal Regulation, article 37. SD/SN contact the professor designated as SD/SN counsellor (see previous paragraph) as well as the teacher(s) of each course module they intend to be evaluated in the current examination period, so as to ensure that their special needs are taken care of.